



Admissions Application for Arabic Language Studies

Yemen College of Middle Eastern Studies 26^{th} of September Street, Building 11 P.O. Box 3671

Sana'a, Republic of Yemen

Telephone: +967 1 270 200, ext. 123

Fax: +967 1 270 127 ycmes@ycmes.org www.ycmes.org

Admissions Application Checklists

Checklist for Admissions	Application:
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Application form
Online application downloaded, scanned and sent electronically
Scanned copies of academic transcript or student ID card
If applying for student prices
Copy of photo page of passport
Two letters of recommendation
Emailed by referee as indicated on recommendation form

Scan and email your application to ycmes@ycmes.org.

Please indicate your intended term(s) of study. Each term runs for 5 weeks:

Spring 2011 January 2 – A Spring 1: 5 weeks Spring 2: 5 weeks Spring 3: 5 weeks Break: March 10 – March 19	pril 20 January February March	02 06 20	to	February March April	02 09 20	{	<pre>} }</pre>
Summer 2011 April 24 – Au	gust 10						
Summer 1: 5 weeks	April	24	to	May	25	{	}
Summer 2: 5 weeks	June	05	to	July	06	{	}
Summer 3: 5 weeks	July	10	to	August	10	{	}
Break: May 26 – June 04							
Fall 2011 August 14 – D	December 14						
Fall 1: 5 weeks	August		to	September	21	{	}
Fall 2: 5 weeks	October		to	November	02	-	}
Fall 3: 5 weeks	November	13	to	December	14	{	}
Break: August 27 – September 2; Eid al-Fitr (approximately)							
Spring 2012 January 09 – A	April 18						
Spring 1: 5 weeks	January	09	to	February	08	{	}
Spring 2: 5 weeks	February	12	to	March	14	{	}
Spring 3: 5 weeks	March	18	to	April	18	{	}
Summer 2012 April 22 – Au	gust 1						
Summer 1: 5 weeks	April	22	to	May	23	{	}
Summer 2: 5 weeks	May	27 1	to	June	27	{	}
Summer 3: 5 weeks	July	. .	to	August	01	{	}

YCMES Alumni: If you are a former YCMES student, please check here: { }

I. Biographical Information

Name (as it appears of	n your passport):		
First	Middle	Last/Family	
Citizenship:		Passport Number: _	
Date of Issue:		Date of Expiration	n:
City/Country of Issu	e:		
Gender: Male	Female		
Date of Birth: Moi	/ nth Day		
Country of Birth:			
II. Contact Informat	ion of Applicant		
Current Address:	Street		
Valid until:	City	§	State
Month Day Year	Country		Postal Code
Permanent Address:	Street		
	City		State
	Country		Postal Code
Telephone:		Type: Home/Work	/Mobile
Telephone:		Type: Home/Work,	/Mobile
Email:			
III. Current Education	onal Information		
Current College/Un	iversity Attended: _		
Location:			
	City	State	Country
Current Class Standi	ng (year):		
Dates Attended:			

Major Field of S	tudy:	Minor Field o	of Study:				
Current GPA (if	applicable):						
Degree(s) awarde	ed:						
Name of Study A	Abroad Advisor (if applicable	le):					
Title:		University:					
Email:		Telephone:					
	Contact Information						
Primary Contact	: Name:						
Relationship to A	Applicant:						
Address:	Street						
	City	St	rate				
	Country	P	ostal Code				
Telephone:		Type: Home/Work/Mobile					
Telephone:		_ Type: Home/Work/Mobile					
Email:							
Secondary Conta	act Name:						
Relationship to A	Applicant:						
Address:	Street						
			ate				
	Country	P	ostal Code				
Telephone:		Type: Home/Work/Mobile					
Telephone:		_ Type: Home/Work/Mobile					
Email:							
V. Health Infor	mation						
Do you have any	serious health problems	s? Yes	No				
If yes, please exp	lain:						
Do you regularly	take any medications?	Yes	No				
If yes, please exp	lain:						
Do you have any	allergies to medications	? Yes	No				

If yes, please explain:	
VI. Housing	
 A housing deposit of \$100 is due in addition to the cost of twill be returned at the conclusion of your stay, minus any chaccount balances. There will be a \$50 charge if any student Students are provided housing one day prior to, and one day Additional nights of housing may be arranged for \$15 per ninght for a double room, subject to availability. Sheets, blankets, and towels are all provided by the YCMES 	larges for damages or outstanding loses his/her keys. If a a single room and \$10 per larger is a single room and \$10 per larger.
Housing Options:	
Please read the dormitory descriptions on our website and rank your	r order of preference.
The Markez Guest House	
I prefer: Single Room (extra cost) Shared Room	
Roommate Request: Please list the name and university of your preference for roommate	, (if applicable):
VII. Travel & Visa	
I want YCMES to arrange my travel:YesNo	
If yes: Departure City	
Date of Desired Arrival to Yemen	
Date of Desired Departure from Yemen	
VIII. Signature	
With my signature, I attest that the information provided in the formaterials is correct. I am aware that all materials regarding admission Eastern Studies become the property of the YCMES, and that this reastern, and the Emergency Contact and Health Information potential completed and signed prior to starting instruction. Violation of any attached forms is grounds for expulsion from the YCMES and the Ran exit visa and flight ticket from the YCMES.	on into the Yemen College of Middlegistration form, the Student ortions of the application must be part of this registration or the

Date

Signature of Applicant

STUDENT AGREEMENT FOR STUDY AT THE YEMEN COLLEGE OF MIDDLE EASTERN STUDIES

I hereby state that I have come to Yemen for the exclusive purpose of learning Arabic, studying the contemporary Middle East, and experiencing Arab culture. I realize that I am sponsored by the YCMES for my study visa in Yemen, and therefore, I will not break any of the clauses listed below. This includes the following:

- I will not work or seek employment, even without pay, as a condition of my study in the country.
- I will not intern or volunteer, or seek internship, without prior written permission from the YCMES.
- I will not study at another institute in Yemen while sponsored by the YCMES.
- I will not become involved in political, religious (proselytizing), or military affairs while in Yemen.
- I agree not to have intimate relations with a Yemeni national.
- I understand that smoking in any part of the YCMES facilities (including dorm rooms) other than the roof mafraj is prohibited.
- I understand that returning to the YCMES in a visibly intoxicated state is prohibited and that alcohol is not allowed into YCMES facilities. Public intoxication is illegal by Yemeni law as is underage consumption.
- I understand that bringing or allowing non-YCMES students into any student housing area is prohibited.
- I understand that dressing or acting in a culturally unacceptable fashion outside of student housing areas is prohibited.
- I understand that class attendance is mandatory, and absences are only excused if I am sick. Failure to attend class can result in failure and expulsion.
- I will not harass or disrespect any fellow student, teacher, or staff at the YCMES.
- I understand that I am liable to follow Yemeni law and judicial procedure.
- I understand that the YCMES is not held responsible for any security breaches outside of its control.

I am aware in the event of inappropriate behavior and/or infractions of the YCMES Student Agreement and/or Yemeni culturally acceptable practices, I forfeit my housing deposit and/or may be expelled from all YCMES programs without a refund of any monies paid to the institution. I am also aware upon my expulsion from the program at the YCMES, my visa will be cancelled and I will have to depart from the Republic of Yemen upon issuance of an exit visa and flight ticket from the YCMES. If I chose to terminate my studies at the YCMES, I agree to depart Yemen and return to my country of origin upon issuance of an exit visa and flight ticket from the YCMES. I am aware that if I am found to be employed by or volunteering for a Yemeni company without permission from the YCMES I will be immediately expelled from the country. By signing this agreement, I agree to all of the principles listed above.

Student Name (Please Print)	Passport Number
Student Signature	Date

Previous Arabic Experience

	Name:
	First Language: Second Language:
	Educational background (degrees received, area(s) of concentration, etc.):
	Sex: { } Male { } Female Date of Birth:
	Anticipated Period of Study at the YCMES: { } 1 Semester { } 2 Semesters Other:
	Have you studied Arabic at any other school before coming to the YCMES? { } Yes { } No
	If yes, please give:
1-	The name and location of that school
2-	Program (Classical or Colloquial Arabic)
3-	The period of time you studied there
4-	The book
	Have you studied al-Kitaab?
	{ } Yes { } No
	If yes, please give:
	Book one { } chapter { }
	Book two { } chapter { }
	Book three { } chapter { }
	Comment:
	Time spent living or traveling in Arab countries 1. Countries: 2. Approximate duration of stay:

Estimate your abi	lity in th	e followi	ng	area	ıs:								
Speaking: Exceller	nt { }	Good	{	}	Fair	{	}	Poor	{	}	None	{	}
Reading: Exceller	nt { }	Good	{	}	Fair	{	}	Poor	{	}	None	{	}
Writing: Exceller	nt { }	Good	{	}	Fair	{	}	Poor	{	}	None	{	}
Listening: Exceller	nt { }	Good	{	}	Fair	{	}	Poor	{	}	None	{	}
Estimate your over None { } Surviv						per E	Elem	nentary {	}	Ir	ntermedia	te {	}
Upper Intermedia	te { }	Advance	d {	}	Upper A	Adva	.nce	d { }					
If you have studing reasons for learn									~ II)				
				Re	comm	nen	ıda	tions					
tters of Recomme tructions are found			lati	on f	orm at th	ie en	d of	this regis	trat	ior	ı packet. I	Pleas	e list your referees
ow:													
nme		Title				A	 .ffili	ation/U	Jniv		sity		
ume		Title				 A	 .ffili	ation/U	J _{niv}	ers	ity		



Study Abroad Recommendation Form

Directions for Applicant:

Fill out your name on the top of this form and then pass it on to your referee for instruction on the recommendation.

Name of Applicant:								
Passport Number and Country:								
By signing below, I waive my right of access to this form an	nd attached recommendation letter							
Signature of Applicant	Date							

Instructions for the Referee:

This recommendation for the above applicant is for admission into the study abroad program at the Yemen College of Middle Eastern Studies. The YCMES will keep your letter of recommendation in strict confidence during the admissions process. Please email the recommendation and requested personal information to ycmes@ycmes.org with the name of the applicant in the subject field followed by recommendation, i.e. John Smith Recommendation. The letter should be signed and scanned on official letterhead.

In the letter of recommendation, please include your name and title, university or affiliation, address, email, telephone, and relationship to the applicant.

The letter of recommendation should include the capacity in which you know the applicant, the applicant's maturity level and independence, his/her ability to cope and live in a foreign environment such as Yemen, his/her academic preparedness for the YCMES curriculum, etc.