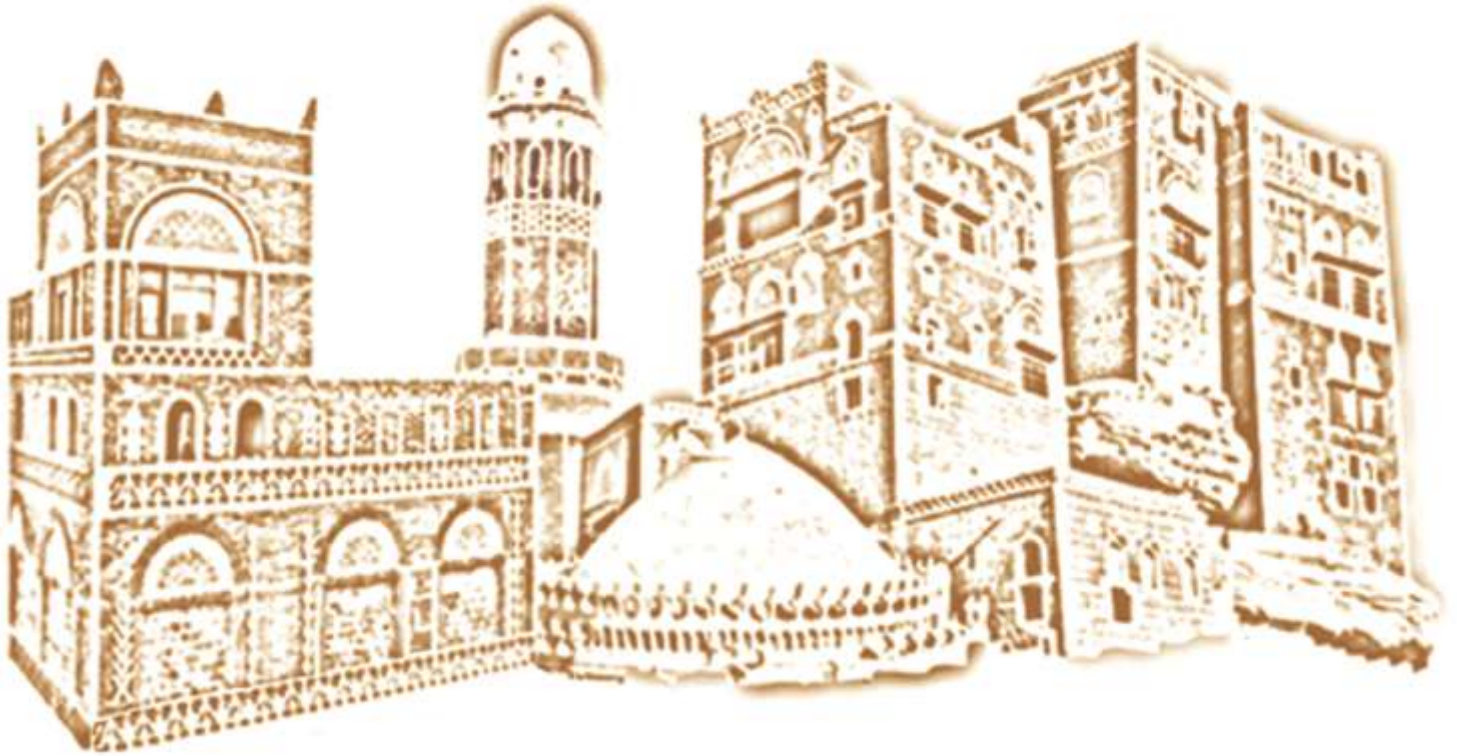




الكلية اليمنية لدراسات الشرق الأوسط
YEMEN COLLEGE OF MIDDLE EASTERN STUDIES



Admissions Application for Arabic Language Studies

Yemen College of Middle Eastern Studies
26th of September Street, Building 11
P.O. Box 3671
Sana'a, Republic of Yemen
Telephone: +967 1 270 200, ext. 123
Fax: +967 1 270 127
ycmes@ycmes.org
www.ycmes.org

Admissions Application Checklists

Checklist for Admissions Application:

- ___ Application form
Online application downloaded, scanned and sent electronically
- ___ Scanned copies of academic transcript or student ID card
If applying for student prices
- ___ Copy of photo page of passport
- ___ Two letters of recommendation
Emailed by referee as indicated on recommendation form

Scan and email your application to ycmes@ycmes.org.

Please indicate your intended term(s) of study. Each term runs for 5 weeks:

Spring 2011	January 2 – April 20						
<u>Spring 1</u> : 5 weeks	January	02	to	February	02	{ }	
<u>Spring 2</u> : 5 weeks	February	06	to	March	09	{ }	
<u>Spring 3</u> : 5 weeks	March	20	to	April	20	{ }	
<i>Break: March 10 – March 19</i>							

Summer 2011	April 24 – August 10						
<u>Summer 1</u> : 5 weeks	April	24	to	May	25	{ }	
<u>Summer 2</u> : 5 weeks	June	05	to	July	06	{ }	
<u>Summer 3</u> : 5 weeks	July	10	to	August	10	{ }	
<i>Break: May 26 – June 04</i>							

Fall 2011	August 14 – December 14						
<u>Fall 1</u> : 5 weeks	August	14	to	September	21	{ }	
<u>Fall 2</u> : 5 weeks	October	02	to	November	02	{ }	
<u>Fall 3</u> : 5 weeks	November	13	to	December	14	{ }	
<i>Break: August 27 – September 2; Eid al-Fitr (approximately)</i>							

Spring 2012	January 09 – April 18						
<u>Spring 1</u> : 5 weeks	January	09	to	February	08	{ }	
<u>Spring 2</u> : 5 weeks	February	12	to	March	14	{ }	
<u>Spring 3</u> : 5 weeks	March	18	to	April	18	{ }	

Summer 2012	April 22 – August 1						
<u>Summer 1</u> : 5 weeks	April	22	to	May	23	{ }	
<u>Summer 2</u> : 5 weeks	May	27	to	June	27	{ }	
<u>Summer 3</u> : 5 weeks	July	01	to	August	01	{ }	

YCMES Alumni: If you are a former YCMES student, please check here: { }

I. Biographical Information

Name (as it appears on your passport):

First	Middle	Last/Family
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Citizenship: _____ Passport Number: _____

Date of Issue: _____ Date of Expiration: _____

City/Country of Issue: _____

Gender: ___ Male ___ Female

Date of Birth: ____/____/____

Month	Day	Year
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Country of Birth: _____

II. Contact Information of Applicant

Current Address: Street _____

Valid until: City _____ State _____

____/____/____ Country _____ Postal Code _____

Month Day Year

Permanent Address: Street _____

City _____ State _____

Country _____ Postal Code _____

Telephone: _____ Type: Home/Work/Mobile

Telephone: _____ Type: Home/Work/Mobile

Email: _____

III. Current Educational Information

Current College/University Attended: _____

Location: _____

City	State	Country
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Current Class Standing (year): _____

Dates Attended: _____

Major Field of Study: _____ Minor Field of Study: _____

Current GPA (if applicable): _____

Degree(s) awarded: _____

Name of Study Abroad Advisor (if applicable): _____

Title: _____ University: _____

Email: _____ Telephone: _____

IV. Emergency Contact Information

Primary Contact Name: _____

Relationship to Applicant: _____

Address: Street _____

City _____ State _____

Country _____ Postal Code _____

Telephone: _____ Type: Home/Work/Mobile

Telephone: _____ Type: Home/Work/Mobile

Email: _____

Secondary Contact Name: _____

Relationship to Applicant: _____

Address: Street _____

City _____ State _____

Country _____ Postal Code _____

Telephone: _____ Type: Home/Work/Mobile

Telephone: _____ Type: Home/Work/Mobile

Email: _____

V. Health Information

Do you have any serious health problems? Yes No

If yes, please explain: _____

Do you regularly take any medications? Yes No

If yes, please explain: _____

Do you have any allergies to medications? Yes No

STUDENT AGREEMENT FOR STUDY AT THE YEMEN COLLEGE OF MIDDLE EASTERN STUDIES

I hereby state that I have come to Yemen for the exclusive purpose of learning Arabic, studying the contemporary Middle East, and experiencing Arab culture. I realize that I am sponsored by the YCMES for my study visa in Yemen, and therefore, I will not break any of the clauses listed below. This includes the following:

- I will not work or seek employment, even without pay, as a condition of my study in the country.
- I will not intern or volunteer, or seek internship, without prior written permission from the YCMES.
- I will not study at another institute in Yemen while sponsored by the YCMES.
- I will not become involved in political, religious (proselytizing), or military affairs while in Yemen.
- I agree not to have intimate relations with a Yemeni national.
- I understand that smoking in any part of the YCMES facilities (including dorm rooms) other than the roof mafraj is prohibited.
- I understand that returning to the YCMES in a visibly intoxicated state is prohibited and that alcohol is not allowed into YCMES facilities. Public intoxication is illegal by Yemeni law as is underage consumption.
- I understand that bringing or allowing non-YCMES students into any student housing area is prohibited.
- I understand that dressing or acting in a culturally unacceptable fashion outside of student housing areas is prohibited.
- I understand that class attendance is mandatory, and absences are only excused if I am sick. Failure to attend class can result in failure and expulsion.
- I will not harass or disrespect any fellow student, teacher, or staff at the YCMES.
- I understand that I am liable to follow Yemeni law and judicial procedure.
- I understand that the YCMES is not held responsible for any security breaches outside of its control.

I am aware in the event of inappropriate behavior and/or infractions of the YCMES Student Agreement and/or Yemeni culturally acceptable practices, I forfeit my housing deposit and/or may be expelled from all YCMES programs without a refund of any monies paid to the institution. I am also aware upon my expulsion from the program at the YCMES, my visa will be cancelled and I will have to depart from the Republic of Yemen upon issuance of an exit visa and flight ticket from the YCMES. If I chose to terminate my studies at the YCMES, I agree to depart Yemen and return to my country of origin upon issuance of an exit visa and flight ticket from the YCMES. I am aware that if I am found to be employed by or volunteering for a Yemeni company without permission from the YCMES I will be immediately expelled from the country. By signing this agreement, I agree to all of the principles listed above.

Student Name (Please Print)

Passport Number

Student Signature

Date

Previous Arabic Experience

Name: _____

First Language: _____ Second Language: _____

Educational background (degrees received, area(s) of concentration, etc.):

Sex: Male Female Date of Birth: _____

Anticipated Period of Study at the YCMES: 1 Semester 2 Semesters

Other: _____

Have you studied Arabic at any other school before coming to the YCMES?

Yes No

If yes, please give:

- 1- The name and location of that school.....
- 2- Program (Classical or Colloquial Arabic).....
- 3- The period of time you studied there.....
- 4- The book.....

Have you studied al-Kitaab?

Yes No

If yes, please give:

Book one chapter

Book two chapter

Book three chapter

Comment:

.....
.....

Time spent living or traveling in Arab countries

1. Countries:.....

2. Approximate duration of stay:.....



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Study Abroad Recommendation Form

Directions for Applicant:

Fill out your name on the top of this form and then pass it on to your referee for instruction on the recommendation.

Name of Applicant: _____

Passport Number and Country: _____

By signing below, I waive my right of access to this form and attached recommendation letter

Signature of Applicant

Date

Instructions for the Referee:

This recommendation for the above applicant is for admission into the study abroad program at the Yemen College of Middle Eastern Studies. The YCMES will keep your letter of recommendation in strict confidence during the admissions process. Please email the recommendation and requested personal information to ycmes@ycmes.org with the name of the applicant in the subject field followed by recommendation, i.e. John Smith Recommendation. The letter should be signed and scanned on official letterhead.

In the letter of recommendation, please include your name and title, university or affiliation, address, email, telephone, and relationship to the applicant.

The letter of recommendation should include the capacity in which you know the applicant, the applicant's maturity level and independence, his/her ability to cope and live in a foreign environment such as Yemen, his/her academic preparedness for the YCMES curriculum, etc.